

### MANUAL DISHWASHING PROCEDURE

**First sink: Wash**

Fill this sink with warm water and soap. Submerge the items to wash in the sink and scrub well to remove all food particles.

**Second Sink: Rinse**

Fill this sink with clean warm water. Submerge the washed items in this sink. This step removes the soap and all traces of food from the dishes and prepares them for sanitizing.

**Third Sink: Sanitize**

Fill the white tub to the black line (6 litres) with warm water and 1 Tablespoon of bleach. Submerge items from the rinse sink in this solution for 2 minutes.

**Drying Rack and Tray**

Remove dishes from the sanitizing tub and let air dry on the drying rack before putting dishes in the cupboard.

White Tub, Drying Rack and Tray are stored in the lower cupboard on the right hand side of the second sink. Please ensure these items are dry before putting away.

Tablespoon is hanging on the cup hook above the second sink. Bleach is in the cupboard below the sink.

#### REVISION LOG

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