

**CANMORE SENIORS ASSOCIATION
ANNUAL GENERAL MEETING
SEPTEMBER 17, 2018**

1. Call to Order
President Phil Wilson called the meeting to order at 2:02 pm in Creekside Hall.
2. Verification of Quorum
Quorum for the meeting was 70 members; 107 members were in attendance.
3. Confirmation of Notice of Meeting
Phil Wilson verified that a notice of the AGM meeting was printed in the Crag & Canyon on August 8, 2018 and a notice posted on the CSA bulletin board August 8. Notices were also ongoing in the Paper Trail from August 8.
4. Approval of Agenda
Additions to Agenda: - Approval of bank signing authorities
- Members Announcements
Motion: Mike Garret/Lynn Jones: that the agenda be accepted as amended.
Carried.
5. Approval of AGM Minutes - September 25, 2017
Motion: Jim Millard/Jim Wilker: that the 2017 AGM minutes be approved.
Carried.
6. President's Review of the Year's Activities
Phil Wilson presented his report of highlights from the last year. Some of the highlights mentioned were:
 - CSA has engaged the services of an office administrator, a bookkeeper, and an accounting firm
 - Membership fees were increased, but a reduced fee program was introduced for those who are a part of the Town of Canmore Affordable Services program
 - After a winter strategic planning session, the new purpose "Enhancing the Lives of our Members" was adopted and four critical success factors emerged.
 - A new CSA website was released on September 14
 - Volunteerism at the CSA remains remarkable with over 160 members contributing to the success of the organization
 - With a focus on fundraising this year, the CSA received Grants and Donations in the amount of \$8,690, as well as \$24,711 raised at our Pub Night. Thanks go to our donor of \$10,000 matching funds.
 - Programs, activities and social events of the organization are well attended and provide satisfaction to the members

- The building and the grounds are in good repair. The Town is in the midst of an exterior building upgrade: new roof, new windows, and painting the exterior of the building.
- Hall rentals continue to be active
- Phil thanked the volunteers, the Board and all the members present for their part in creating a vibrant, active organization

7. Directors' Reports

The following directors' reports were presented:

Building Report - Elizabeth Jones presented this report in Gerry Karst's absence

Entertainment and Hospitality - Elizabeth Jones

Grants and Donations - Terry Nazar

Grounds - Beth Millard presented this report in John Martland's absence

Vice-President 's report - Chris Duncan-Webb

8. Treasurer's Report - Financial Statement

Vincent Gallant presented the 2017 Financial Statements.

9. Presentation of 2018/2019 Budget

Vincent Gallant presented the 2018/2019 Budget.

Vincent responded to several questions from the floor:

How often can the CSA participate in a casino?

The CSA can participate in a Casino every 3 years, but the proceeds of the Casino must be spent within 2 years.

Two years ago a hands-free door opener for the accessible washroom was discussed. What has happened to that idea?

Phil Wilson responded that the opener had been overlooked when the washroom was considered "finished". He will ensure the item is brought before the new Board.

What is the Reserve for? - what is the final number wanted? - how will this money be spent?

The Reserve was established to supply funds for the building reserve fund study, which covers the 49 years of our lease with the Town. With the amount of the funds we now hold, we are about half way to the amount required by the study, or 25 years of the study timeline. The money will be spent on facility maintenance and upkeep over these years.

Has the Board looked at reviewing rental rates for the building? There could perhaps be one fee for members and another for non-members. The CSA venue, because of the garden space, might be comparable to a golf course location.

The Board has done comparisons with comparable venues. One drawback to the CSA building is the lack of an approved kitchen. This is an ongoing process, and the Board will continue to look at rental rates in the future.

10. Appointment of Auditors for 2018 / 2019

Motion: Jamie Konecny / Elke Yoos: that the accounting firm Lockwood/Doyle be appointed to perform the financial review for the 2019 year end.

Carried.

11. Membership Survey Results

Fred Hall presented the membership survey results.

12. Questions from the Members

Will members be allowed to comment and ask questions about the new website now that it has been released?

Yes, there will be an article in the Paper Trail in the coming weeks to invite comments and questions about the new website.

A member who had overheard someone wanting the CSA fees to be raised so that lower income people would not be able to become members, invited a comment.

Phil Wilson responded that the feelings of the Board were directly opposed to this viewpoint, which is why the association partnered with the Affordable Services Program.

13. Election of Directors for the years 2018-2020 Term of Office

Ray Ryan presented the slate of officers and directors for the 2018-2020 term.

a) President	David Minifie	Elected by Acclamation
b) Vice President	Rodger Connor	Elected by Acclamation
c) Secretary	Susie Sparks	Elected by Acclamation
d) Treasurer	Martin Davies	Elected by Acclamation
e) Past President	Phil Wilson	Term continues until new President is elected
f) Director	Barb Bashnick	2nd year of 2 year term
g) Director	Fred Hall	2nd year of 2 year term
h) Director	Elizabeth Jones	2nd year of 2 year term
i) Director	Jamie Konecny	2nd year of 2 year term
j) Director	Terry Nazar	2nd year of 2 year term
k) Director	John Martland	Elected by Acclamation
l) Director	Bob Ellard	Elected by Acclamation

13a. Approval of Bank Signing Authorities

Motion: Beth Millard /Vincent Gallant: Whereas section 7.3.1 of the Canmore Seniors Association's (CSA) Bylaws states that all cheques for payment of the Association's financial obligations shall be signed by two Officers, and section 7.3.2 of the CSA Bylaws states that Electronic funds transfers or automatic withdrawals may be used for payment of bills provided that prior authorization is obtained from two Officers. And whereas pursuant to section 2.1.9 of the CSA Bylaws, Officer means the President, Vice President, Secretary and Treasurer.

Resolved that the Members of the Canmore Seniors Association approve the appointment of the following individuals as Officers of the CSA with Signing Authority for the CSA pursuant to the CSA Bylaws referenced above:

President:	David Minifie
Vice-President:	Rodger Connor
Secretary:	Susie Sparks
Treasurer:	Martin Davies

Carried.

Member Announcements:

Ray Ryan - The fall Flu Vaccine Clinic will be held October 24 from 9 am to 11:00 am, for members who are 65 years of age or older.

Susan Minifie - There will be no waitlist for the Octoberfest event. If you buy a ticket and cannot attend you will have to sell or gift the tickets to someone yourself.

Maureen Martel - The Jasper Park Lodge annual trip is coming up. There are 14 people registered this year. Maureen Martel has coordinated this event since its conception, and she would like to be replaced as the coordinator of this event.

14. Closing Remarks

Phil Wilson thanked the members for their attendance, and thanked them for the privilege of serving the CSA as President.

15. Adjournment

Phil Wilson adjourned the meeting at 3:40 PM.