

**CANMORE SENIORS ASSOCIATION
ANNUAL GENERAL MEETING
SEPTEMBER 19, 2016**

1. Call to Order

President Phil Wilson called meeting to order at 6: 32 pm in Creekside Hall.

2. Verification of Quorum

Quorum for the meeting was 66 members, and in attendance were 75 members.

3. Confirmation of Notice of Meeting

Phil Wilson verified that a notice of the AGM meeting was printed in the Crag & Canyon on August 10 and a notice posted on the CSA bulletin board the same day.

4. Approval of Agenda

Motion: Vincent Gallant / Jean Slaght: that the Agenda be approved. **Carried.**

5. Approval of AGM Minutes - September 28, 2015

The minutes were read by the Secretary, Beth Millard.

Motion: Jim Wilker / Mike Garrett: that the 2015 AGM minutes be approved.
Carried.

6. President's Review of the Year's Activities (attached)

Phil Wilson read his report with the highlights of the past year. Some of the highlights mentioned were:

- CSA reached a new record membership of 889
- Donations were made to the CSA by the Rotary Club and Bow Valley Learning Council. These were appreciated and have enabled a computer course project
- A donation was made by the Lions Club which enabled a barrier free unisex washroom. This donation was much appreciated.
- The CSA is also thankful for donations from Crossway Community Thrift and the Bow Valley Waste Management Commission
- The sitting area in Townside Hall was upgraded.
- The CSA and the Town of Canmore completed negotiations for a new 49 year lease on the land where the CSA is situated and the leaseholder improvements, which provided clarity in the roles each will play in the upkeep of this property. The CSA was able to contribute to the community by making parking stalls available.
- The Board approved a Records and Retention Policy
- A Sustainability Fund was established, and a policy approved.

7. Reports of Standing and Special Committees

The following directors presented their reports (attached)

Entertainment - Annmarie Gover

Hospitality - Elizabeth Jones

House & Grounds - Doug Schulz

Membership - Barb Bashnick

Publicity - No report

Rentals - Janet Killoran

Sports - Linda Reeves

Travel & Tours (T & T) - Angie Schulz

8. Treasurer's Report and Financial Statement (attached)

Treasurer Lynn Jones presented the Treasurer's Report.

Motion: Lynn Jones / Jim Millard: to appoint signing officers of the Association to be two of the President, Secretary and Treasurer. **Carried.**

Treasurer Lynn Jones presented the Financial Statements for information.

9. Presentation of Approved 2016/2017 Budget

Lynn Jones presented the CSA budget for 2016/2017 (attached).

Lynn responded to questions from the floor:

- Any shortfall in the operating expenses will be taken from the monies that are held in reserve.
- The Sustainability Fund is not really a new name for an old process. There has never been a designated fund before. This fund has been established to give the members an opportunity to donate to the sustainability of the organization.
- Re: increase in office operations expenses: We need to retain records for perpetuity under the CRA regulations for Charities. We are governed by two bodies - Societies Act and the Charities Act - have to satisfy two agencies in our retention policies. We anticipate some paper records will have to be digitalized and stored off site.

10. Appointment of Accountant for 2016/2017

Motion: Lynn Jones / Fred Hall: to appoint Manktelow and Company as accountants for the 2016 / 2017 fiscal year. **Carried.**

11. Questions from the members

- a) Why was the ad for the AGM in the Crag and Canyon, not the Outlook? Partially financial reasons are the cause, and also the ongoing support given to the CSA from the Crag and Canyon for the regular events of the CSA
- b) Is the Meanderthals Happy Hour for everyone?

The Meanderthals host this, that is why it is listed under Meanderthals in the Paper Trail, however every member is welcome. A suggestion was made that the Paper Trail add "Everybody Welcome" to the advertisement.

c) Why must we change membership numbers each year?

This question will be on the table at the upcoming meetings of the Board, as we look at alternatives to the present membership number and dating system.

12. Election of Officers and Directors for the years 2016-2018 Term of Office

Al Petrie, acting for Ray Ryan, presented the slate of officers and directors for the 2016-2018 term of office.

a) President	Phil Wilson	Elected by Acclamation
b) Vice President	Chris Duncan-Webb	Elected by Acclamation
c) Secretary	Beth Millard	Elected by Acclamation
d) Treasurer	Vincent Gallant	Elected by Acclamation
e) Past President	Ray Ryan	Term continues until new president is elected
f) Entertainment		Vacant
g) Grounds	John Martland	Elected by Acclamation
h) Hospitality	Elizabeth Jones	2nd year of 2 year term
i) House	Gerry Karst	Elected by Acclamation
j) Membership	Barb Bashnick	2nd year of 2 year term
k) Publicity	Laurel Patterson	Elected by Acclamation
l) Rentals	Janet Killoran	Elected by Acclamation
m) Sports	Linda Reeves	2nd year of 2 year term
n) Travel & Tours	Angie Schulz	2nd year of 2 year term

13. Closing Remarks

Phil gave thanks to the Association for their continuing confidence in the Board and expressed that the Board attempts to meet the needs of the members of the Association.

14. Adjournment

Jim Millard thanked Phil and the members of the Board for their excellent service.

Motion: Jim Millard: that the meeting be adjourned.

Meeting adjourned at 8:04 PM