

**HIGH SEASON RATES**

May 1, 2021 – September 30, 2021

ROOM	HOURLY (3 hour minimum)	DAILY
CREEKSIDE HALL- Capacity Max per Alberta Fire Code 240; up to 120 seated	\$67.00	\$445.00 (8:00am – 2:00 am)
Rental by a Member	\$57.00	\$378.00
TOWNSIDE HALL-Capacity Max per Alberta Fire Code 100; up to 50 seated	\$33.00	\$225.00 (8:00am – 2:00 am)
Rental by a Member	\$28.00	\$190.00
ACTIVITY ROOM (Upstairs)- Capacity Max per Alberta Fire Code 35	\$22.00	\$155.00 (8:00 am – 2:00 am)
BOARD ROOM (Upstairs) Capacity Max per Alberta Fire Code 20; up to 15 seated	\$22.00	\$155.00 (8:00 am – 2:00 am)
Rental by a Member (Activity & Board rooms)	\$18.75	\$131.75

**WEEKEND PACKAGE HIGH SEASON RATES**

May 1, 2021 – September 30, 2021

ROOM	COST	HOURS
Creekside Hall, Townside Hall & Kitchen (includes use of patio and garden area until 10:00 pm)	\$2000.00	Friday 2pm-2 am Saturday 8am – 2 am Sunday 8am – 3 pm
Rental by a Member	\$1700.00	

**NOTES:**

1. If set up or take down requires more hours the cost will be adjusted upwards to a maximum of the daily rate for a Friday or a Sunday
2. For any bookings in the defined high season, the CSA reserves the right to charge the renter the \$2000 weekend rate for any usage on one of the twenty two high season weekends.

CANMORE SENIORS ASSOCIATION  
 POLICY P-02 APPENDIX A  
 SHORT TERM ROOM RENTAL RATES

**LOW SEASON RATES**

January 1, 2021 to April 30, 2021 & October 1, 2021 – December 31, 2021

ROOM	HOURLY (3 hour minimum)	DAILY
CREEKSIDE HALL- Capacity Max per Alberta Fire Code 240; up to 120 seated	\$63.50	\$422.00 (8:00am – 2:00 am)
Rental by a Member	\$54.00	\$360.00
TOWNSIDE HALL-Capacity Max per Alberta Fire Code 100; up to 50 seated	\$32.00	\$211.00 (8:00am – 2:00 am)
Rental by a Member	\$27.00	\$179.50
ACTIVITY ROOM (Upstairs)- Capacity Max per Alberta Fire Code 35	\$21.50	\$148.00 (8:00 am – 2:00 am)
BOARD ROOM (Upstairs) Capacity Max per Alberta Fire Code 20; up to 15 seated	\$21.50	\$148.00 (8:00 am – 2:00 am)
Rental by a Member (Activity & Board rooms)	\$18.00	\$125

**WEEKEND PACKAGE LOW SEASON RATES**

January 1, 2021 to April 30, 2021 & October 1, 2021 – December 31, 2021

ROOM	COST	HOURS
Creekside Hall, Townside Hall & Kitchen (includes use of patio and garden area until 10:00 pm)	\$1900.00	Friday 2pm-2 am Saturday 8am – 2 am Sunday 8am – 3 pm
Rental by a Member	\$1615.00	

NOTE: If set up or take down requires more hours the cost will be adjusted upwards to a maximum of the daily rate for a Friday or a Sunday

OTHER CHARGES

DESCRIPTION	FEE	COMMENTS
BOOKING DEPOSIT	50% total rental fee	<p>Payable when the Contract is signed</p> <p>(a) In the event of cancellation more than 45 days before the event a cancellation fee of \$100.00 may be withheld from the deposit and the balance shall be returned to the renter</p> <p>(b) If cancellation of the event occurs less than 45 or more than 14 days before the event a cancellation fee of 50% of the deposit may be withheld from the deposit and the balance shall be returned to the renter</p> <p>(c) If cancellation of the event occurs 14 or fewer days before the event the full deposit amount shall be retained by the CSA.</p> <p>(d) If the event proceeds as planned the renter shall pay the balance of the total rental fee to the CSA on or before the event date.</p>
DAMAGE DEPOSIT (General)	Equal to the total rental fee	<p>Will be returned to the renter after the room(s) have been checked for cleanliness, damage and key has been returned.</p> <p>Money will be deducted if there is damage or extra cleaning is required.</p>
FUNERAL or MEMORIAL (rental by a Member)	\$0.00	Damage deposit as below
FUNERAL or MEMORIAL (rental by a non-Member)	\$100.00	Damage deposit as below
DAMAGE DEPOSIT	\$100.00	

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(Funerals or memorial services)		
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DAMAGE DEPOSIT (Reduced rate rentals)	Equal to damage deposit for a full rate rental	
USE of SOUND SYSTEM (Creekside Hall)	\$100.00	A damage deposit of \$250.00 in addition to the damage deposit required for hall/room rental is required when the sound system is used by a renter.
USE of SOUND SYSTEM (Townside Hall)	\$50.00	A damage deposit of \$250.00 in addition to the damage deposit required for hall/room rental is required when the sound system is used by a renter.
SECURITY PATROL FEE	\$90.00	This will be charged for any event that will run past 10:00 pm and for which a Special Event Liquor Licence has been obtained.

NOTE: The rate schedule applies to rentals schedule for 2021, with the exception of rentals that were postponed from 2020 to 2021 due to COVID-19 pandemic; the 2020 rates will be honoured for such postponed booking. The 2021 rates are subject to change at any time.

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REVISION LOG

REVISION #	DATE	APPROVED BY	CHANGES
0	Oct 7 <sup>th</sup> , 2014	CSA Board	Initial issue of Appendix A
1	Mar 14 <sup>th</sup> , 2016	CSA Board	Added fees for use of kitchen and sound system; added damage deposit for use of sound system; eliminated daily maximum rental fee on Saturdays.
2	July 4 <sup>th</sup> , 2016	CSA Board	Increased fees for Creekside and Townside halls; added fees for removing chairs and tables, CSA rep on site
3	Feb 13 <sup>th</sup> , 2017	CSA Board	Eliminated limitations on daily maximums for Sat-Sun events; eliminated separate charges when revenue will be received by the renter; gave more detail on hall/room capacities; added Weekend Package pricing; added damage deposit details; added damage deposit for funerals or memorial services; increased damage deposit for use of sound system; increased fee for table and chair removal; added Security Patrol fee
4	Aug 14 <sup>th</sup> 2017	CSA Board	Added more detail for damage deposits – general; added damage deposit for reduced rate rentals and rental of sound system in Townside Hall.
5	Nov 19 <sup>th</sup> , 2018	CSA Board	Increased Weekend Package fee for Creekside Hall; Added Booking Fee; deleted Remove Tables and Chairs from Additional Charges list
6	May 13 <sup>th</sup> , 2019	CSA Board	Changed Additional Charges to OTHER CHARGES; added charges to reflect fees specified in clauses 4.11 and 4.12 of policy P-02 Rental of Rooms; increased Security Patrol fee
7	Oct 7 <sup>th</sup> , 2019	CSA Board	Revised Weekend Package details and fees
8	June 10, 2020		2021 Rates increased 11% high season And 5.5% low season